

IRONHORSE PROPERTY OWNERS ASSOCIATION, INC.

Instructions for Sale Application Form

1. Current Owner to fill out the Notice of Intent to Sell form in full.
2. A fully executed copy of the sale agreement **must** accompany the application.
3. A check payable to Ironhorse POA, Inc in the amount of \$50.00 for the processing fee.
4. New Buyer to fill out and return resident info form.
5. Fill out and return barcode form with ID and copies of registrations.
6. After closing submittal of Warranty Deed to the Management office is required for the issuance of barcode and association payment coupons.
7. **PLEASE NOTE CERTIFICATE OF APPROVAL IS NOT REQUIRED ONLY THE SUBMITTAL OF THE ABOVE IS REQUIRED!**

Submit the entire package to:

Campbell Property Management
IronhorsePM@campbellproperty.com
1215 E. Hillsboro Blvd.
Deerfield Beach, FL 33441
Phone: 561-300-1477

Should you have any questions, please contact Management at (561) 300-1477.

Thank you,
The Board of Directors
Ironhorse Property Owners Association, Inc.

**IRONHORSE PROPERTY OWNERS
ASSOCIATION, INC.
NOTICE OF INTENT TO SELL**

I/WE DO HEREBY NOTIFY THE IRONHORSE PROPERTY OWNERS ASSOCIATION, INC. OF THE INTENT TO SELL THE UNIT AS FOLLOWS:

UNIT ADDRESS: _____

CURRENT OWNER: _____

CURRENT OWNER E-MAIL: _____

CURRENT OWNER PHONE: _____

ARE YOU ENROLLED IN ACH (DIRECT PAYMENT WITHDRAW)? _____

IF YES SHOULD IT BE CANCELLED, ON WHAT DATE? _____

PROSPECTIVE PURCHASER(S):

OTHER PERSONS WHO WILL OCCUPY THE PROPERTY:

NAME	AGE	RELATIONSHIP TO OWNERS
_____	_____	_____
_____	_____	_____
_____	_____	_____

PROPOSED CLOSING DATE: _____

CURRENT OWNER'S SIGNATURE:

DATE _____

DATE _____

CURRENT OWNER'S NEW MAILING ADDRESS: _____

City: _____ State: _____ ZIP: _____

Please return the completed form to:

Campbell Property Management • 1215 E. Hillsboro Blvd. • Deerfield Beach, FL 33441

Phone: (561) 300-1477 • IronhorsePM@campbellproperty.com

IRONHORSE RESIDENT INFORMATION FORM

DATE: _____ CIRCLE ONE: OWNER LESSEE PIN: _____

NAME: (LAST) _____ (FIRST) _____

SPOUSE: (LAST) _____ (FIRST) _____

ADDRESS: _____

PHONE: (HOME) _____ (WORK) _____ (OTHER) _____

E-MAIL #1: _____ E-MAIL #2: _____

IF NOT A FULL TIME RESIDENT SPECIFY OCCUPANCY PERIODS: _____

AWAY ADDRESS: _____

AWAY PHONE #1: _____ PHONE #2: _____

NAMES OF MEMBERS OF FAMILY RESIDING IN HOME:

LESSEE/RENTER INFORMATION (IF APPLICABLE)

NAME: _____ PHONE #1: _____

PHONE #2: _____ LEASE EXPIRATION DATE: _____

E-MAIL #1: _____ E-MAIL #2: _____

EMERGENCY INFORMATION (OPTIONAL)

FOR EMERGENCY PURPOSES, YOUR KEY MAYBE OBTAINED FROM:

NAME: _____ PHONE: _____

YOUR ALARM COMPANY: _____ PHONE _____

VEHICLE GARAGED AT RESIDENCE:

MAKE _____ COLOR _____ TAG# _____ DECAL _____

MAKE _____ COLOR _____ TAG# _____ DECAL _____

MAKE _____ COLOR _____ TAG# _____ DECAL _____

MAKE _____ COLOR _____ TAG# _____ DECAL _____

SPECIAL MEDICAL INFORMATION (OXYGEN, WHEELCHAIR, BLINDNESS, ETC.)

SEND ALL MAIL TO: (CIRCLE ONE) IRONHORSE ADDRESS AWAY ADDRESS

ADDITIONAL ACCESS INFORMATION:

PERMANENT GUESTS: (THOSE PERSONS ALLOWED ENTRY AT ANY TIME.)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

PERMANENT SERVICE PERSONNEL (THOSE VENDORS ALLOWED ENTRY AT ANY TIME)

PEST CONTROL COMPANY: _____ PHONE _____

LANDSCAPE COMPANY: _____ PHONE _____

POOL CLEANING COMPANY: _____ PHONE _____

DOMESTIC EMPLOYEE(S): _____ PHONE _____

OTHER PERMANENT CONTRACTORS/VENDORS (VENDORS ALLOWED ENTRY AT ANY TIME)

_____	PHONE _____
_____	PHONE _____
_____	PHONE _____
_____	PHONE _____

OTHER SPECIAL INSTRUCTIONS FOR SECURITY PERSONNEL:

Please return the completed form to:
Campbell Property Management • 1215 E. Hillsboro Blvd. • Deerfield Beach, FL
33441 Phone: (561) 300-1477 • IronhorsePM@campbellproperty.com

Ironhorse Homeowner Barcode Information

- 1. Vehicle Registrations must be present to receive a Barcode Sticker.
- 2. All vehicles must be registered to addresses within Ironhorse. Exceptions: part time residents must have proof of residency.
- 3. Copy of registrations and drivers license identification.

Barcodes will only be distributed to homeowners in good standing.

Barcodes are free for all Homeowners of the Community.
Tenants Barcodes require a \$50.00 check payable to Ironhorse POA.

No Barcodes will be issued to Commercial Vehicles (landscapers, pool service, pest control etc.), or Workers

NO CAR REGISTRATION, NO BARCODE!

Homeowners: _____ Lot # _____
 Address: _____ Phone: _____
 Email Address: _____

VEHICLES

Make: _____ Model: _____ Year: _____
 Plate#: _____ Color: _____ Decal# _____
 Barcode#: _____

Make: _____ Model: _____ Year: _____
 Plate#: _____ Color: _____ Decal#: _____
 Barcode#: _____

Make: _____ Model: _____ Year: _____
 Plate#: _____ Color: _____ Decal#: _____
 Barcode#: _____

Make: _____ Model: _____ Year: _____
 Plate#: _____ Color: _____ Decal#: _____
 Barcode#: _____

I acknowledge receipt of the above Bar Code sticker(s) and understand that they remain the property of Ironhorse Property Owners Association, Inc. and may be deactivated with proper notification for any violations of the governing documents.

Signature _____ Date _____

Administrative Use Only

Sticker (s) Applied by: _____
 Barcode Information entered in system: _____ No. of Barcodes issued: _____
 HOA #: _____ Current: _____
 Signature: _____ Date: _____