

## IRONHORSE POA NEW CONSTRUCTION COMMITTEE APPLICATION

New Construction Committee (NCC) approval must be received **BEFORE** any work commences. Email completed form to [IronHorsePM@CampbellProperty.com](mailto:IronHorsePM@CampbellProperty.com) or submit through the homeowner portal at [www.IronhorsePOA.com](http://www.IronhorsePOA.com). Please refer to the NCC Guidelines and Governing Documents for information regarding NCC. Please allow up to 45 days for processing from the date a **completed** application is received. Login to [www.IronHorsePOA.com](http://www.IronHorsePOA.com) for status updates on your application. Please note, status will show pending until final inspection is performed after completion of work.

<b>Print Owner Name:</b>	<b>Email &amp; Phone:</b>
<b>Street Address:</b>	
Check Applicable Box: <input type="checkbox"/> Vendor will be performing work. <input type="checkbox"/> Homeowner will be performing work.	
<b>Anticipated Commencement Date:</b>	<b>Anticipated Time for Completion:</b>

**Check applicable box and describe below to identify requested modification(s), addition(s), or alteration(s)**

<input type="checkbox"/> Exterior Paint	<input type="checkbox"/> Windows	<input type="checkbox"/> Screen Enclosure	<input type="checkbox"/> Pool
<input type="checkbox"/> Landscaping	<input type="checkbox"/> Garage	<input type="checkbox"/> Exterior Lighting	<input type="checkbox"/> Irrigation
<input type="checkbox"/> Roofing	<input type="checkbox"/> Doors	<input type="checkbox"/> Patio/Pavers	<input type="checkbox"/> Mailbox
<input type="checkbox"/> Driveway	<input type="checkbox"/> Wall/Fence	<input type="checkbox"/> Solar Equipment	<input type="checkbox"/> Generator/Gas Tank/Water
<input type="checkbox"/> Other (explain) _____			

**PROJECT DESCRIPTION – More space on second page. (If Paint include color scheme):**

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### NCC PACKAGE REQUIREMENTS (IF APPLICABLE)

\*Please check the required documents that are applicable and included in your package. Applications missing information will be returned and not processed\*

- \_\_\_\_\_ Clear, color pictures of the area being improved.
- \_\_\_\_\_ Copy of Property Survey, marking location of improvement.
- \_\_\_\_\_ Copy of Blueprints if applicable
- \_\_\_\_\_ If painting, please include brand and exact color.
- \_\_\_\_\_ All relevant specifications of the modification (size, style, color, material, brand, etc.)

**If work is being done by a CONTRACTOR, you MUST include the following:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

- \_\_\_\_\_ Certificate of Liability Insurance (Not Expired)
- \_\_\_\_\_ Worker’s Compensation Insurance (Not Expired)
- \_\_\_\_\_ Contractor’s Business or Occupational License if applicable (Not Expired)

**Project Description (Additional Space)**

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**By initialing and signing below, applicant agrees and acknowledges as follows:**

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	Owner agrees to be fully responsible at Owner's sole expense for any and all damages to common areas or neighboring yards; including damages done by delivery trucks and vehicles. Access to construction areas is only to be allowed through owner's property.
	Owner agrees and understands that should the owner desire to install any new improvement or landscaping within the boundary of a lot, a drainage surface water plan prepared by a professional irrigation or engineering company certified to the Association will be required to accompany this application. Said water plan must certify that the proposed improvement or landscaping will not adversely affect the drainage and irrigation of the Community and/or any adjacent lots.
	Owner is responsible for obtaining any necessary permits from the appropriate Building and Zoning Department(s) and provide the Management Company with copies of same. All modifications must adhere to all federal, state, county and city laws and/or ordinances.
	Any modifications, additions or deletions made to the attached plans after approval will void this approval and require a new application to be submitted and reviewed. Modifications to original plans without another NCC application will be subject to violation/ fining rules.
	Owner agrees to defend, indemnify and hold harmless "Developer", "Management Co.", and the "Association(s)", against any and all claims, costs (including without limitation reasonable attorney's fees, paraprofessional fees and court costs at all levels), actions, liabilities and/or expenses in any way related to the construction of your requested improvements due to any defects to the marketability, ability to obtain a loan, and/or insurability of your home caused there from; any encroachment caused by your requested improvements; and/or the repair, reconstruction or removal of the improvements as required by any governmental or court action.
	All work must be completed within one hundred and eighty (180) days of this signed approval. If completion will exceed the allotted time frame you must resubmit your application for approval.

Owner Print Name: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

-----Below is used for Ironhorse POA Office Use ONLY. Please leave blank-----

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ CONDITIONALLY APPROVED \_\_\_\_\_

NCC CHAIR COMMENTS

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NCC COMMITTEE SIGNATURE: \_\_\_\_\_

NCC COMMITTEE SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_